

¡BIENVENIDOS! / BIENVENUS!

Welcome to the World Language Department! Communicating in French or Spanish is the main goal of this class.

Why study another language?

- It's fun!
- You gain a better understanding of English.
- Studying and practicing another language increases problem-solving skills, improves memory and mental sharpness.
- It's a useful skill you will gain for the future.

Please keep in mind that in order to successfully learn another language you must study a little each day and build on what you already know. This is an individual effort that must be put forth!

In order for this to happen, it is imperative that you, the student, be responsible and be an active participant in the language both inside and outside of class. This means that you are expected to actively participate in class, do your homework, and spend time studying the language outside of class. This in an individual effort that must be put forth!

GRADING

The grade percent range in this class is:

A = 94 – 100%	C+ = 77 – 79%	D- = 60 – 63%
A- = 90 – 93%	C = 74 – 76%	E = 0 – 59%
B+ = 87 – 89%	C- = 70 – 73%	
B = 84 – 86%	D+ = 67 – 69%	
B- = 80 – 83%	D = 64 – 66%	

Grades will not be rounded.

Coupons: Each week, students will be expected to earn participation points. Extra credit *coupons* can be earned by participating more than the required amount. Students may use extra *coupons* for the following:

5 *coupons* = 1 extra point on a test or quiz. Up to 3 extra points can be earned on each test/quiz.

5 *coupons* = 1 extra point towards the quarter letter grade. Can raise grade up to 1/3 of a letter grade.

HOMEWORK

In this class, homework is an important part of the learning process. It provides much needed additional practice outside of class. If you choose to not put your full effort into your homework assignments, it will be evident when you go to take any assessment. You **MUST** complete your homework well to master the concepts of each lesson.

- **No late/incomplete homework will be accepted, and will result in a zero for that assignment.**
- Students are responsible for and assessed on making their own homework corrections as answers are given in class. It is expected that you will write down the correct answers to all assignments daily.
- Homework will be assessed in a variety of ways. While it may not always be collected and graded, it is expected that all homework will be done completely and carefully and corrected carefully in class.

ATTENDANCE

Attendance is extremely important! Your absence does not relieve you of the responsibility of completing all your class work and homework assigned during your absence.

- It is your responsibility to get the make-up work for the day(s) you miss from the absent work folders.
- Arrive to class on time! Tardies will result in detention and/or administrative referral.

MATERIALS NEEDED FOR CLASS

- **Composition Book** {College-rule or wide-rule, 9-3/4 x 7-1/2, 80 or 100 Sheets}. You will be using this to make a reference book for you to use when doing homework and studying for tests and exams. You will need to bring this to class every day. It will be collected and graded periodically, so make sure you keep your reference notebook up-to-date, especially after an absence.
- **Pen or pencil, paper, 3-ring binder or folder** to keep yourself organized.

HOW TO CONTACT MRS. KLEMENT

1. E-mail (the best way to contact me during the school day): klement@appublicschools.com
Website: <http://aphsworldlanguage.weebly.com/>
2. Phone: I have 1st hour prep, which is from 7:45 – 8:48 a.m.
(313) 827-1200 (high school main office, 7:30 a.m. to 3:30 p.m.)
3. Text: Join my class on Remind and you will be able to text me using the Remind system.

***** Parents are also encouraged to join the class on Remind using the same instructions. *****

ACADEMIC RESPONSIBILITY: Cheating will result in administrative referral and no credit for that assignment.

COMMUNICATION THROUGH REMIND

I will periodically be communicating with you through Remind to give you study tips, announcements, test and project reminders, helpful reference sites, etc. See instructions at top of page on how to sign up to receive these texts and/or e-mails. Parents are also encouraged to sign up for these reminders.

STUDENT EXPECTATIONS

You have the right to a classroom in which you can learn to the best of your ability, and you have the responsibility to conduct yourself in a way that contributes to the success of your learning experience.

Classroom Rules:

1. Maintain silence during instruction and when students are working individually.
2. Raise your hand and wait for permission before speaking or leaving your seat.
3. Respect yourself, your classmates, your teacher, and your surroundings.
4. Follow all directions quickly the first time they are given.

Consequences: The following measures will be taken when classroom rules are not followed. Consequences start over every class period.

- 1st Offense: Warning
- 2nd Offense: Written discipline reminder
- 3rd Offense: Consequence indicated on discipline reminder

SEVERE OR PERSISTENT DISRUPTION: Administrative referral and/or parental contact

CELL PHONE AND EAR-BUD POLICY

While we have been given special permission to use mobile devices in the world language classroom, the school-wide rule of no cell phone use is still in effect when not used for academic purposes in class. The only appropriate use of cell phones in this classroom is for academic activities. You will, from time to time, be encouraged to use your mobile device to participate in classroom activities. While you are not prohibited from having a mobile device, you will have consequences for using one outside of these parameters **or for having it visible** (on your desk, in your lap, etc.). Earbuds are to remain out of sight as well, not in your ears, around your ears, or hanging from your shirt. **Therefore, you are encouraged to place your cellphone and/or earbuds in the cellphone storage pockets as you enter the classroom every day and retrieve them on the way out. If you choose not to put your cellphone/earbuds in the pocket then they must remain out of sight during the entire class period.**

If I see your cellphone and/or earbuds out and visible or observe you using them, the following consequences will apply:

- 1st Offense:** You will be asked to put your cellphone/earbuds in the cellphone storage pocket.
- 2nd Offense:** I will confiscate your cellphone/earbuds for the rest of the day. You may pick them up from me after school.
- 3rd Offense:** I will confiscate your cellphone/earbuds for the rest of the day. You may pick them up from me after school. You will receive an administrative referral.
- 4th Offense:** I will confiscate your cellphone/earbuds and turn them in to the office. You will receive an administrative referral and your parent/guardian will need to pick up your cell phone/earbuds from the office.

***** Cellphone/earbud consequences are cumulative for the semester (they do NOT reset each day).*****

Student Name _____ Class _____ Hour _____

I have read and understand the requirements of World Language Class, and I am aware of the consequences for not following these requirements.

Student Signature _____

Parent Name (printed) _____ Parent Signature _____

Parent e-mail (please print legibly): _____

Parent phone (best number to contact) _____ OK to text message this number? Y / N

Specify preferred way to contact parent (circle one): e-mail text phone